



OCRA General Membership Meeting Minutes October 18, 2018 @ 7:00PM Milburn Choir Room

Members present: Beverly Baker, Jen Cochran, Terica English, Erick Price, Julie Mast, Tony Mast, Geri Egelman (sp?), Margie Rousseau, John Grissom, Maureen Burch, Cheryl Fisher, Angi Klohr, Janis Risse, Cindy Beyer, Liv Beyer

Meeting was called to order at 7:03PM.

Beverly reviewed the methods of communication:

- Monthly meetings - typically the third Thursday of each month
- Online - ocra203@gmail.com and www.othschoir.com
- Facebook pages/groups - OCRA, Great Expectations, Chamber Choir, and OTHS Choir

Executive Board Confirmations/Nominations

Officers - Beverly explained the terms of each office and typical duties. Since her term is only for the remainder of this school year, she volunteered to serve as Vice President next year to fulfill the remainder of Terica's term and assist the incoming President. The offices of President and Secretary will be open for two-year terms at the start of next school year. Beverly shared that Cathy Hamm has resigned as Treasurer; Tony Mast volunteered. General membership approved by voice vote.

Standing Committees - Beverly explained the typical duties of the Fundraising Coordinator, Madrigal Coordinator, and Show Choir Coordinator. She informed everyone that much of the Fundraising Coordinator's tasks have been completed already and expressed the desperate need for a Show Choir Coordinator. She encouraged parents to consider volunteering, even as a co-chair with a friend.

Minutes

Jen passed around a copy of the September minutes and noted that it has been posted on the choir website. No suggestions for changes were given. Jo motioned to accept the minutes as presented, with a second from John and general membership approval by voice vote.

Bylaws

Jen passed around a copy of the Bylaws. No suggestions for changes were given. Tony motioned to accept the Bylaws as presented, with a second from Cheryl and general membership approval by voice vote.

Treasurer's Report

Beverly noted the previous balance of \$8,651.16 and current balance of \$8,819.16. Erick explained that he does not yet have a final quote for mics. He has approached the school to pay for some of the costs due to the number of elements that are not in compliance. Margie suggested contacting a company named Sweetwater in Indiana to compare prices; she ordered mics for Carriel Jr High and has been pleased with them. Beverly suggested that the budget be approved without the capital expense for now and table the capital expense line item until a firm quote is received. John motioned to approve the



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budget as presented without the capital expense line item, with a second from Margie and general membership approval by voice vote.

Category	2017/18	2018/19
Capital Expense - Mics	n/a	TBD
Instructional Staff	\$2,000	\$2,000
Media Fund	\$750	\$750
Website	\$75	\$140
Choir Banquet	\$2,000	\$2,000
Robe Cleaning	\$600	\$600
Supplies	\$1,500	\$1,500
Senior Scholarship	\$3,000	\$1,500
Show Choir Scholarship	\$3,000	\$1,500
Misc	\$250	\$250
TOTAL	\$13,175	\$10,240 + capital expense

Committee Reports & Upcoming Events

- Fundraisers
 - Concessions - Feeder Concert Report - Beverly reported a concessions profit of \$168 and pizza profit of \$225.24. While there were plenty of volunteers, the event coordinator suggested focusing on pizza sale only next year.
 - Dining Outs -
 - Oct 10 - Dairy Queen Report - Beverly reported \$350 was earned at this event. It was encouraging to see so many students with their families and friends come to support the choir.
 - Dec 13 - Panera
 - Feb 13 - Peel
 - Apr - TBD - This is one of the remaining tasks we need someone to coordinate.
 - Spirit Gear - Jen shared that the sale starts Oct 19 with order forms going home with students. There are a variety of items. She explained that \$3 per item will go towards students' individual accounts (or general fund).
 - Yankee Candles - Jo shared that she received the catalogs and will have them ready to distribute to students on Oct 25. The sale will run through Nov 6. She explained that 40% of sales goes towards students' individual accounts. Online ordering is available and very convenient, especially for those with out-of-town families and friends.
 - Scrip - A volunteer is needed to run this. Jen will get the group info from Cathy.
 - Sponsor Program - We have received one sponsor so far. A few others expect to receive more. Jen explained the different levels and benefits. She will prepare template requests for students to help them ask for donations. OCRA will host a pizza party for the first choir to reach \$2500.
 - Savers - Jen will work with Cathy to finalize this. Collection dates will be on last show choir rehearsal each month from 5:45-6:15PM to show choir trailer at milburn campus:



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Oct 29, Nov 26, Dec 17, Jan 28. Final drop-off at Savers will be Jan 30. Someone asked whether a tax receipt will be provided to donors; Jen believes it is included in the promo materials and will verify.

- Madrigals - Cheryl congratulated the parents of barmen and wenches. She briefly noted tasks that are moving forward: kitchen duties, ticket forms, flowers/ornaments. She explained the desire to change set-up to the Tuesday evening and full day prior to Thanksgiving, with no set-up on Sunday after Thanksgiving, if possible. Erick will be out of town, so we are limited to working on days when custodians will be in the building; otherwise we have to pay them overtime to come in. Margie requested that the set-up crew ensure the chandelier lights work before taking time to set them up. Cheryl reminded everyone of the planning meeting on Monday, October 22. Erick noted it will need to be in the band room.
- Show Choir
 - Beverly reiterated that a coordinator is desperately needed. Co-chairs are welcome.
 - Jen explained that the 2018-19 scholarship application has been posted on the choir website and will be distributed at Monday's rehearsal. The deadline to apply is November 15. Expression of need and commitment to volunteer are factors. Erick noted that Zack Swain's parents have volunteered to drive the trailer to competitions.

Question/Comments/Open Discussion

Fall Play - "If Today is the First Day of the Rest of My Life, I'm in Real Trouble" - Nov 15-17 - Beverly explained that fall play concessions is intended for the Thespian Troope's profit, not OCRA's. If interested in helping, please contact Director Eve Knipp.

Several suggestions were made for future fundraisers:

- Season tickets
- Showcase/cabaret night
- Trivia Night (getting on the St Louis area "circuit" would be profitable)

With no further business, the meeting was adjourned at 8:00PM.

Next meeting: Due to conflicts with Fall Play, the next meeting will be Tuesday, November 13 @ 7:00PM