



**OCRA General Membership Meeting Minutes
September 22, 2018 @ 7:00PM Milburn Choir Room**

Meeting was called to order at 7:05PM by Beverly Baker.

Present: Beverly Baker, Terica English, Jen Cochran, Erick Price, Cheryl Fisher, Cathy Hamm, Geri ? (Claire W's grandmother), Beth Wade, Lisa Bennion, Margie Rousseau, Duane and Christy Turner, Tony Mast

2018/19 OCRA Meetings & Communication - Jen reviewed the following methods of communication:

- Monthly meetings - third Thursday of each month
- Weekly emails - ocra203@gmail.com
- Facebook pages/groups - OCRA, Great Expectations, Chamber Choir, and OTHS Choir
- Webpage - www.othschoir.com

Minutes

- Presentation of April minutes - Jen passed around copies of the last meeting minutes.
- Cheryl motioned to approve, Beverly seconded.

Bylaws

- Jen passed around copies of the Bylaws with proposed amendments. Requested feedback via email prior to next month's meeting. Erick offered to post on website for easy review.
- Changes will be voted on next month.

Executive Board Nominations

Officers - Jen explained that per the Bylaws and April meeting, the following proposed officers need confirmation for the noted terms.

- President 2018-2019: Beverly Baker (fulfilling Jenn Bickel's vacancy)
- Vice President 2018-2020: Terica English (will need to be filled for 19/20 school year)
- Secretary 2017-2019: Jen Cochran
- Treasurer 2018-2020: Cathy Hamm

Standing Committees - Jen explained the duties of Fundraising Coordinator and Show Choir Coordinator. She emphasized that being the coordinator does not obligate one person to do all the tasks alone. There were no nominations during the meeting.

- Fundraising Coordinator 2018/19: vacant
- Madrigal Coordinator/Co 2018/2019: Cheryl Fisher (present)/Marie Berry (upcoming)
- Show Choir Coordinator 2018-2019: vacant

Treasurer's Report - Cathy reported the following:

- Opening Balance for OCRA is \$8,651.16.

- Concessions - O'Fallon CityFest 2018 - Profit over both days was \$325. Lisa asked whether this was an event we thought should be considered again. Cathy explained there were many factors that made this event challenging. Participation in the future will be highly dependent on City's planning, event timing, and level of interest from volunteers.
- Individual Accounts - Cathy explained that every student has an individual account that accumulates funds that can be used to pay for fees and/or trip expenses. The next trip is planned for 2020, so freshmen, sophomores, and juniors have two years to save for it. Diligent efforts can pay for the trip in full.
- Scholarships - Jen explained that OCRA also supports two scholarship programs: One is a merit-based senior scholarship and one is a needs-based show choir scholarship. Last year, \$500 each went to Rachel Hayden, Ryn Sanders, and Renae Suberly from the senior scholarship fund and \$1350 was allotted from the show choir scholarship fund.
- Proposed Budget - Cathy pointed out the proposed line items and explained we hope to approve next month (or after sound system evaluation).

Category	2017/18	2018/19
Capital Expense - Mics	n/a	TBD
Instructional Staff	\$2,000	\$2,000
Media Fund	\$750	\$750
Website	\$75	\$140
Choir Banquet	\$2,000	\$2,000
Robe Cleaning	\$600	\$600
Supplies	\$1,500	\$1,500
Senior Scholarship	\$3,000	\$1,500
Show Choir Scholarship	\$3,000	\$1,500
Misc	\$250	\$250
TOTAL	\$13,175	\$10,240 + capital expense

Committee Reports & Upcoming Events

- Fundraisers
 - Concessions - O'Fallon CityFest Report - previously reported with Treasurer's Report.
 - Spirit Gear - Jen asked if there was any interest in artwork design from those present. None volunteered.
 - Savers - Christy noted that Savers has changed their rules and now accepts soft goods only, with a minimum number of bags. Cathy will check into it. Majority of members noted that monthly collection nights could begin asap, with a collection drop-off in January before the show choir needs use of the trailer.
 - Dining Outs - Beverly has coordinated 3 of 4 dates:
 - Oct 10 - Dairy Queen on Hwy 50 from 5:00-8:00PM. Need 4 volunteers each hour. Jen will create a sign-up genius. Flyers are not required to be presented.
 - Dec 13 - Panera/BreadCo in Green Mount Crossing.
 - Feb 13 - Peel Pizza. Flyers will be required and cannot be handed out in parking lot.

- Apr - TBD. Duane and Christy suggested a McAllister's/Cold Stone combo night. Tony will check on whether that's an option.
- Yankee Candles - Oct 25-Nov 6 - Beverly explained that catalogs will be coming home soon, and links will be available to share with out-of-town family and friends. This fundraiser is for individual student accounts.
- Scrip - Cathy will put together an order form soon.
- Sponsor Program - Jen explained that the Board plans to implement a choir sponsor program. Watch for details to come.

- Madrigals - Report from Cheryl Fisher - A caterer has been selected and tableware is in the process of being coordinated and ordered. A truck and trailer is confirmed for the parades and hay bale donations are in progress. Committee meetings are the first Monday of each month at 6:30PM in the Milburn choir room (if occupied, meeting will be moved to band room or some other available space).

- Show Choir - We are in desperate need of a coordinator. Terica has already helped with several of the tasks described in the Bylaws. The most urgent need is for O'Town Showdown. The Board is prepared to assist anyone who volunteers. Beverly explained that this person needs to be a show choir parent with a vested interest in the program.

Question/Comments/Open Discussion

No further discussion from members. Erick challenged each person present to bring a friend to the next meeting and double our attendance.

Meeting was adjourned at 8:05PM.

Next meeting: October 18 @ 7:00PM

Respectfully submitted by Jen Cochran